

Completed by:

Date completed: 14/02/25

For your Records; document child/young person's details once printed

## **NSW Mandatory Reporter Guide – Decision Report**

This Decision Report is an explanation of the MRG outcome based on your answers to the decision tree questions.  
This should be printed and/or saved for your records.

### **Your Duty of Care as a Mandatory Reporter**

It is a legal requirement for a mandatory reporter to report their suspicions to the Department of Communities and Justice. However, [s.29A of the Children and Young Persons \(Care and Protection Act 1998\)](#) recognises that making a report does not necessarily exhaust a mandatory reporter's duty of care to a child, young person or their family.

This means that a mandatory reporter's duty of care is not over when they make a report to the Child Protection Helpline.

A mandatory reporter should consider how they can continue to respond to the needs of the child, young person and their family. There are also other support services available for children, young people and families that may be able to help. See further resources below.

**If you think the child or young person is in immediate danger, phone 000 immediately.**

### **Immediate Report to the Child Protection Helpline**

Please create an eReport or phone 132 111

### **Details to provide when making your report**

When making a Report you need to be able to tell the Child Protection Helpline as much information as you have about:

- Child or young person details – Name, address, D.O.B., siblings.
- Incident details – Date, type of risk, person/s causing or contributing to harm.
- Impact of the incident on the child or young person.
- Network of support around the child or young person.
- Your personal and contact details.
- Interpreter/support requirement: whether a language or sign interpreter may be required, whether a support is required for a person with a disability or an Aboriginal agency is involved.

### **Resources to help you support the child or young person**

- [General Practice Guide](#)
- [Responding to and Reporting risk of Abuse and Neglect](#)
- [What is Information Exchange](#)
- [Risk Specific Practice Support](#)
- [MRG and reporting to the Child Protection Helpline](#)

### **Summary of your MRG Answers**

**Main Concern: Carer Concern - Domestic Violence**

- The parent/carer or other adult household member has not used a weapon during a domestic violence incident.
- The parent/carer or other adult household member has not attempted to kill household member(s).
- The parent/carer or other adult household member has not seriously injured an adult.
- The parent/carer or other adult household member has not caused physical injury to a child/young person.
- The parent/carer or other adult household member has not seriously threatened to harm child/young person/adult/self.
- There is persistent domestic violence.
- There has not been a significant increase in the pattern/level of violence.

**Additional Comments:**